

A picture containing outdoor, sky

Description automatically generatedA picture containing outdoor, sky

Description automatically generated

Status Draft

Monday, 2 march 2020

Business Analysis (BAPL)

Survey Template

<<Project Name>>

Improve | Innovate | Digitise

Improve | Innovate | Digitise

# **SURVEY TEMPLATE**

# **[Title of Survey]**

***Purpose of Survey***

*Use this space to write a brief statement of the objective of the survey, what information will be collected and how this information will be used.*

|  |  |  |
| --- | --- | --- |
| Client | Date | Organisation/Department/Business Unit |
|  | [Date] |  |
|  | [Date] |  |

*Type the survey instructions here. For example, instruct the survey respondent to read each question carefully and then circle that response that best represents their answer or view.*

1. [Type the question here.]
2. [Type an answer here.]
3. [Type an answer here.]
4. [Type an answer here.]
5. [Type the question here.]
6. [Type an answer here.]
7. [Type an answer here.]
8. [Type an answer here.]
9. [Type the question here.]
10. [Type an answer here.]
11. [Type an answer here.]
12. [Type an answer here.]
13. [Type the question here.]
14. [Type an answer here.]
15. [Type an answer here.]
16. [Type an answer here.]
17. [Type the question here.]
18. [Type an answer here.]
19. [Type an answer here.]
20. [Type an answer here.]
21. [Type an answer here.]

*<The following questions are open-ended so the respondent can answer or explain in more detail. A sub-heading and brief explanation can be included in the section>*

1. Write open ended question here

|  |
| --- |
| Space to type answer |
|  |
|  |

1. Write open ended question here

|  |
| --- |
| Space to type answer |
|  |
|  |

1. Write open ended question here

|  |
| --- |
| Space to type answer |
|  |
|  |

1. Write open ended question here

|  |
| --- |
| Space to type answer |
|  |
|  |

1. Write open ended question here

|  |
| --- |
| Space to type answer |
|  |
|  |